

## Enrolment for English classes for 1<sup>st</sup> year full-time students

### Information only for:

- **Backlog students who:**
  - Have credit from all semesters but **failed the exam**
  - Do not have Course credit for their **2<sup>nd</sup> semester (30 lessons)**
  - Do not have course credit for their **4<sup>th</sup> semester (60 lessons)**
- **Students returning after a leave**
- **Students who changed University or Faculty** and start their 2<sup>nd</sup> or 4<sup>th</sup> semester
- **Students who got their language grade 1/3 or 2/3 from the Dean** (based on grade transfer)

We remind you that you must enrol for an English course by contacting the Head of the English Language Section.

### How to do that?

- During the office hours (see <https://www.sjo.agh.edu.pl/zespoly-jezykowe/197> or <https://www.sjo.agh.edu.pl/zespoly-jezykowe/4183> for details)
- Via email [kierang@agh.edu.pl](mailto:kierang@agh.edu.pl)

**As the Heads of the language sections do not have access to student data in USOS,** please, provide and SEND the following personal information, **in order to facilitate your enrolment:**

- Full name
- Faculty
- Year
- Name of your most recent teacher (if applicable)
- Your language group number (**to be found on SJO webpage or in MS Teams**)
- The name AND LEVEL of the coursebook
- Which semesters are of concern
- Relevant screens from WD/USOS
- Document scans (e.g. Dean's permission)

Students who wish to conduct their conditional promotion **during their active leave** must obtain **Dean's permission** to do so. The document certifying that should be sent to [kierang@agh.edu.pl](mailto:kierang@agh.edu.pl).

To facilitate the information flow, we thank you for **continuous correspondence**, in case of numerous mails.

**Enrolment to all groups ends on 16<sup>th</sup> February 2025.**