## Enrolment for French / Spanish / German / Russian classes for 1<sup>st</sup> year full-time students

## Information only for:

## Backlog students who:

- Have credit from all semesters but failed the exam
- Do not have course credit for their <u>2<sup>nd</sup> semester (30 lessons)</u>
- Do not have course credit for their <u>4<sup>th</sup> semester (60 lessons)</u>
- Students returning after a leave
- Students who changed University or Faculty and start their 2<sup>nd</sup> or 4<sup>th</sup> semester
- Students who got their language grade 1/3 or 2/3 from the Dean (based on grade transfer)

We kindly remind you that you must enrol for an English course by contacting the Head of the French, Spanish, German and Russian Language Section.

## How to do that?

- During the office hours (see <u>https://www.sjo.agh.edu.pl/zespoly-jezykowe/16054</u> for details)
- Via email gris@agh.edu.pl

As the Head of the language section does not have access to student data in USOS, please, provide and SEND the following personal information, in order to facilitate your enrolment:

- Full name
- Faculty
- Year
- Name of your most recent teacher (if applicable)
- Your language group number (to be found on SJO webpage or in MS Teams)
- The name AND LEVEL of the coursebook
- Which semesters are of concern
- Relevant screens form WD/USOS
- Document scans (e.g. Dean's permission)

Students who wish to conduct their conditional promotion <u>during their active leave</u> must obtain <u>Dean's permission</u> to do so. The document certifying that should be sent to <u>gris@agh.edu.pl</u>

To facilitate the information flow, we thank you for **continuous correspondence**, in case of numerous mails.

Enrolment to <u>all</u> groups ends on 16<sup>th</sup> February 2025.